

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Property Overview				* indicates Required fields
<b>Property Type*</b>				
<input type="checkbox"/> Commercial Property for Sale				
<b>Ownership Type</b>				
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Other Business Ownership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Corporation - Subchapter S <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> Trust <input type="checkbox"/> Franchise <input type="checkbox"/> Limited Partnership				
<b>Full Address*</b>		<b>County*</b>		<b>APN#*</b>
City*	State*	Zip*	<i>If applicable, Unit #:</i>	
Building Sqft*	Year Built*	Zoning*		
Lot Sqft*	Lot Acres*	MLS Area # or Code*		
Land Use	# of Stories			
Is property within City Limits?*	Is property in an Incorporated area?*		Cross Street	
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Directions				
<b>Listing Details</b>				
<b>Listing Status*</b>			City Transfer Tax?*	
<input type="checkbox"/> Active <input type="checkbox"/> Coming Soon <input type="checkbox"/> Comp Only			<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Active, List Date*	Expiration Date*	List Price*		
If Coming Soon, Pre Market Date	Pre Market Price			
If Comp Only, COE Date	Sale Price	# of Offers	Buyer Financing*	
<b>Possession Notice</b>				
<input type="checkbox"/> COE <input type="checkbox"/> Immediate <input type="checkbox"/> Other <input type="checkbox"/> Uniform Commercial Code (UCC) Filing Date <input type="checkbox"/> COE + 30 Days <input type="checkbox"/> Negotiable <input type="checkbox"/> Seller Rent Back <input type="checkbox"/> Upon Completion <input type="checkbox"/> COE + 3-5 Days <input type="checkbox"/> None <input type="checkbox"/> Tenant Rights				
<b>Special Listing Condition*</b>				
<input type="checkbox"/> Action <input type="checkbox"/> HUD Owned <input type="checkbox"/> Not Applicable <input type="checkbox"/> REO/ Bank Owned Property <input type="checkbox"/> Court Confirmat on May Be Required <input type="checkbox"/> New Subdivision <input type="checkbox"/> Notice of Default <input type="checkbox"/> Short Sale/ Subject to Lender				
<b>Acceptable Financing Terms*</b>				
<input type="checkbox"/> All Inclusive Trust Deed (AITD) <input type="checkbox"/> Cash or Conventional Loan <input type="checkbox"/> Lease Option <input type="checkbox"/> Seller May Pay Closing Costs <input type="checkbox"/> Assumable <input type="checkbox"/> Contract Sale <input type="checkbox"/> Leveraged Buy Out <input type="checkbox"/> Seller May Pay Points <input type="checkbox"/> Assumable by Qualified Ved <input type="checkbox"/> Exchange <input type="checkbox"/> None <input type="checkbox"/> VA Loan <input type="checkbox"/> Cal Vet Loan <input type="checkbox"/> FHA <input type="checkbox"/> Other				

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

### Commercial Details

\* indicates Required fields

#### Business Name

#### Business Type

- |                                                  |                                               |                                                  |                                                 |
|--------------------------------------------------|-----------------------------------------------|--------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Advertising             | <input type="checkbox"/> Cleaning/Laundry     | <input type="checkbox"/> Historical              | <input type="checkbox"/> Photographer           |
| <input type="checkbox"/> Animal Grooming         | <input type="checkbox"/> Clothing             | <input type="checkbox"/> Hobby                   | <input type="checkbox"/> Pizza                  |
| <input type="checkbox"/> Appliances              | <input type="checkbox"/> Commercial           | <input type="checkbox"/> Home Cleaners           | <input type="checkbox"/> Pool/Patio/Spa         |
| <input type="checkbox"/> Aquarium Supplies       | <input type="checkbox"/> Computer             | <input type="checkbox"/> Hotel/Motel             | <input type="checkbox"/> Printing               |
| <input type="checkbox"/> Auto Body               | <input type="checkbox"/> Condominium          | <input type="checkbox"/> Ice Cream/Frozen Yogurt | <input type="checkbox"/> Professional Service   |
| <input type="checkbox"/> Auto Dealer-New/Used    | <input type="checkbox"/> Convalescent Care    | <input type="checkbox"/> Industrial - Heavy      | <input type="checkbox"/> Recreational           |
| <input type="checkbox"/> Auto Glass              | <input type="checkbox"/> Convalescent Home    | <input type="checkbox"/> Industrial - Light      | <input type="checkbox"/> Rental                 |
| <input type="checkbox"/> Auto Parts              | <input type="checkbox"/> Convenience Store    | <input type="checkbox"/> Industrial/Warehouse    | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Auto Rent/Lease/Limo    | <input type="checkbox"/> Dance Studio         | <input type="checkbox"/> Jewelry                 | <input type="checkbox"/> Restaurant             |
| <input type="checkbox"/> Auto Repair-General     | <input type="checkbox"/> Decorator            | <input type="checkbox"/> Landscaping             | <input type="checkbox"/> Retail                 |
| <input type="checkbox"/> Auto Repair-Speclty     | <input type="checkbox"/> Deli/Catering        | <input type="checkbox"/> Laundromat              | <input type="checkbox"/> Saddlery/Harness       |
| <input type="checkbox"/> Auto Retail             | <input type="checkbox"/> Doughnut             | <input type="checkbox"/> Leased Investment       | <input type="checkbox"/> School                 |
| <input type="checkbox"/> Auto Stereo/Alarm/Phone | <input type="checkbox"/> Drugstore            | <input type="checkbox"/> Liquor Store            | <input type="checkbox"/> Service                |
| <input type="checkbox"/> Auto Tires              | <input type="checkbox"/> Dry Cleaning/Laundry | <input type="checkbox"/> Locksmith               | <input type="checkbox"/> Service - Misc         |
| <input type="checkbox"/> Auto Wrecking           | <input type="checkbox"/> Educational          | <input type="checkbox"/> Manufacturing           | <input type="checkbox"/> Service Station        |
| <input type="checkbox"/> Auto/Service Stations   | <input type="checkbox"/> Electronics          | <input type="checkbox"/> Manufacturing - Heavy   | <input type="checkbox"/> Shopping Center        |
| <input type="checkbox"/> Automotive Sales        | <input type="checkbox"/> Employment           | <input type="checkbox"/> Manufacturing - Light   | <input type="checkbox"/> Some Residential Units |
| <input type="checkbox"/> Automotive Service      | <input type="checkbox"/> Entertainment        | <input type="checkbox"/> Meats                   | <input type="checkbox"/> Sporting Goods         |
| <input type="checkbox"/> Bakery                  | <input type="checkbox"/> Fast Food            | <input type="checkbox"/> Medical/Dental          | <input type="checkbox"/> Storage Tank           |
| <input type="checkbox"/> Bar                     | <input type="checkbox"/> Fitness              | <input type="checkbox"/> Mini Storage            | <input type="checkbox"/> Strip Center           |
| <input type="checkbox"/> Barber/Beauty           | <input type="checkbox"/> Florist              | <input type="checkbox"/> Mobile Home Park        | <input type="checkbox"/> Tavern/Bar             |
| <input type="checkbox"/> Bed & Breakfast         | <input type="checkbox"/> Food Services        | <input type="checkbox"/> Music                   | <input type="checkbox"/> Toys                   |
| <input type="checkbox"/> Books                   | <input type="checkbox"/> Franchise            | <input type="checkbox"/> No Business Type        | <input type="checkbox"/> Transportation         |
| <input type="checkbox"/> Books/Cards/Stationary  | <input type="checkbox"/> Furniture            | <input type="checkbox"/> Nursery                 | <input type="checkbox"/> Travel                 |
| <input type="checkbox"/> Breeder                 | <input type="checkbox"/> Garage/Auto          | <input type="checkbox"/> Office Building         | <input type="checkbox"/> Upholstery             |
| <input type="checkbox"/> Business Service        | <input type="checkbox"/> Gift Shops           | <input type="checkbox"/> Office Supply           | <input type="checkbox"/> Utility                |
| <input type="checkbox"/> Cabinets                | <input type="checkbox"/> Gift/Bout que        | <input type="checkbox"/> Other                   | <input type="checkbox"/> Vacant Land            |
| <input type="checkbox"/> Candy/Cookies           | <input type="checkbox"/> Grocery              | <input type="checkbox"/> Outdoor Storage         | <input type="checkbox"/> Variety                |
| <input type="checkbox"/> Car Wash                | <input type="checkbox"/> Hardware             | <input type="checkbox"/> Paints                  | <input type="checkbox"/> Video                  |
| <input type="checkbox"/> Carpet/Linoleum/Tile    | <input type="checkbox"/> Health Food          | <input type="checkbox"/> Pet Hospital/Kennel     | <input type="checkbox"/> Wallpaper              |
| <input type="checkbox"/> Catering                | <input type="checkbox"/> Health Retail        | <input type="checkbox"/> Pet Shop                | <input type="checkbox"/> Warehouse              |
| <input type="checkbox"/> Church                  | <input type="checkbox"/> Health Services      | <input type="checkbox"/> Pets                    | <input type="checkbox"/> Wholesale              |

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Commercial Details (continued)			* indicates Required fields
<b>Present Use*</b>			
<input type="checkbox"/> 2nd Unit Possible	<input type="checkbox"/> Horses	<input type="checkbox"/> Medical/Dental	<input type="checkbox"/> Ranch
<input type="checkbox"/> Agricultural	<input type="checkbox"/> Farm/Ranch	<input type="checkbox"/> Mini Storage	<input type="checkbox"/> Recreational
<input type="checkbox"/> Agricultural Preserve	<input type="checkbox"/> Fishery	<input type="checkbox"/> Mixed	<input type="checkbox"/> Required Zoning Change
<input type="checkbox"/> Agricultural/Residential	<input type="checkbox"/> Food Service	<input type="checkbox"/> Modular Hms/Trailers	<input type="checkbox"/> Research & Development
<input type="checkbox"/> Automotive	<input type="checkbox"/> Forestry Preserve	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Residential
<input type="checkbox"/> Bare Land	<input type="checkbox"/> Grazing	<input type="checkbox"/> Multiple Dwelling	<input type="checkbox"/> Retail
<input type="checkbox"/> Business/Professional	<input type="checkbox"/> Greenhouse	<input type="checkbox"/> Native Grass	<input type="checkbox"/> Right of Way
<input type="checkbox"/> Church	<input type="checkbox"/> Highway/Tourist Service	<input type="checkbox"/> Non-Comforming	<input type="checkbox"/> Row Crops
<input type="checkbox"/> Commercial	<input type="checkbox"/> Horses	<input type="checkbox"/> None	<input type="checkbox"/> Service
<input type="checkbox"/> Dairy	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Nursery	<input type="checkbox"/> Single Family
<input type="checkbox"/> Educational	<input type="checkbox"/> Industrial	<input type="checkbox"/> Office	<input type="checkbox"/> Subdivision
<input type="checkbox"/> Family Care	<input type="checkbox"/> Industrial - Heavy	<input type="checkbox"/> Orchard	<input type="checkbox"/> Tavern/Bar
<input type="checkbox"/> Farm	<input type="checkbox"/> Industrial - Light	<input type="checkbox"/> Other	<input type="checkbox"/> Timber
<input type="checkbox"/> Farm/Ranch	<input type="checkbox"/> Industrial - Marine	<input type="checkbox"/> Pasture	<input type="checkbox"/> Tree Farm
<input type="checkbox"/> Fishery	<input type="checkbox"/> Kennels	<input type="checkbox"/> Permanent Crops	<input type="checkbox"/> Under Construction
<input type="checkbox"/> Food Service	<input type="checkbox"/> Live / Work	<input type="checkbox"/> Personal Family Care	<input type="checkbox"/> Vacant
<input type="checkbox"/> Forestry Preserve	<input type="checkbox"/> Livestock	<input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Vineyard
<input type="checkbox"/> Grazing	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Plantable	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Greenhouse	<input type="checkbox"/> Manufacturing - Heavy	<input type="checkbox"/> Poultry	<input type="checkbox"/> Wholesale
<input type="checkbox"/> Highway/Tourist Service	<input type="checkbox"/> Manufacturing - Light	<input type="checkbox"/> Public Right Of Way	<input type="checkbox"/> Zone Change Possible
<b>Approx Ceiling Height (Feet)*</b>		<b>Load Factor</b>	
<b>Daily Traffic</b>			
<input type="checkbox"/> 0-1K	<input type="checkbox"/> 2K-5K	<input type="checkbox"/> 61K-70K	<input type="checkbox"/> Not Available
<input type="checkbox"/> 11K-15K	<input type="checkbox"/> 31K-40K	<input type="checkbox"/> 6K-10K	<input type="checkbox"/> Unknown
<input type="checkbox"/> 16K-20K	<input type="checkbox"/> 41K-50K	<input type="checkbox"/> 71K-80K	
<input type="checkbox"/> 21K-30K	<input type="checkbox"/> 51K-60K	<input type="checkbox"/> 81K+	
<b>Facilities*</b>			
<input type="checkbox"/> 1 Restroom Per Unit	<input type="checkbox"/> Janitorial	<input type="checkbox"/> Office	<input type="checkbox"/> Roof Sign
<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Kitchen	<input type="checkbox"/> Other	<input type="checkbox"/> Security Building
<input type="checkbox"/> Carpeting	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Outside Sign	<input type="checkbox"/> Showroom
<input type="checkbox"/> Cold Storage	<input type="checkbox"/> Living Quarters	<input type="checkbox"/> Overhead Crane	<input type="checkbox"/> Signage
<input type="checkbox"/> Conference Room	<input type="checkbox"/> Loading Dock	<input type="checkbox"/> Pole Sign	<input type="checkbox"/> Storage
<input type="checkbox"/> Conference/Meeting Room	<input type="checkbox"/> Loading Zone	<input type="checkbox"/> Reception Room	<input type="checkbox"/> Storage - Additional
<input type="checkbox"/> Exercise Room	<input type="checkbox"/> Manager's Office	<input type="checkbox"/> Refrigeration	<input type="checkbox"/> Toxic Waste Storage
<input type="checkbox"/> Front Sign	<input type="checkbox"/> Meeting Facilities	<input type="checkbox"/> Restroom(s)	<input type="checkbox"/> Trade Fixtures
<input type="checkbox"/> Gas Tanks and Pumps	<input type="checkbox"/> Multi-Tenant Building	<input type="checkbox"/> Restrooms-Private	
<input type="checkbox"/> Incinerator	<input type="checkbox"/> None	<input type="checkbox"/> Restrooms-Public	

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Commercial Details (continued)		* indicates Required fields	
<b>Loading Facility</b>			
<input type="checkbox"/> 12' Roll Up Door	<input type="checkbox"/> Clearance Under 8'	<input type="checkbox"/> Elevator(s) - Passenger	<input type="checkbox"/> None
<input type="checkbox"/> 14' Roll Up Door	<input type="checkbox"/> Conveyor System	<input type="checkbox"/> Elevator(s) - Sidewalk	<input type="checkbox"/> Off Street
<input type="checkbox"/> 16' Roll Up Door	<input type="checkbox"/> Cross Dock	<input type="checkbox"/> Freight Elevator(s)	<input type="checkbox"/> Other
<input type="checkbox"/> Adj Height Dock	<input type="checkbox"/> Delivery Area	<input type="checkbox"/> Front Door Loading Only	<input type="checkbox"/> Overhead Crane
<input type="checkbox"/> Alley Loading	<input type="checkbox"/> Dock High	<input type="checkbox"/> Load Leveler	<input type="checkbox"/> Private
<input type="checkbox"/> Basement Loading	<input type="checkbox"/> Dock(s)	<input type="checkbox"/> Loading Dock(s)	<input type="checkbox"/> Railroad Siding
<input type="checkbox"/> Clearance 13'-16'	<input type="checkbox"/> Door - Delivery	<input type="checkbox"/> Loading-Conveyor System	<input type="checkbox"/> Railroad Spur/Access
<input type="checkbox"/> Clearance 17'-20'	<input type="checkbox"/> Door - Roll Up	<input type="checkbox"/> Loading-Overhead Crane	<input type="checkbox"/> Stationary Dock
<input type="checkbox"/> Clearance 8'-12'	<input type="checkbox"/> Door - Truck	<input type="checkbox"/> Loading-Railroad Siding	<input type="checkbox"/> Truck Route
<input type="checkbox"/> Clearance over 12'	<input type="checkbox"/> Door(s) - Drive-In	<input type="checkbox"/> No Loading Door(s)	<input type="checkbox"/> Waterfront
<input type="checkbox"/> Clearance Over 20'	<input type="checkbox"/> Elevator(s) - Freight	<input type="checkbox"/> No Truck Door	
<b>Walls</b>			
<input type="checkbox"/> Common Wall	<input type="checkbox"/> Metal	<input type="checkbox"/> Plaster	<input type="checkbox"/> Wood
<input type="checkbox"/> Concrete Block	<input type="checkbox"/> Other	<input type="checkbox"/> Sheet Rock	
<input type="checkbox"/> Expins	<input type="checkbox"/> Panelled	<input type="checkbox"/> Unfinished	
<b>Building Details</b>			
Number of Docks	Number of Elevators	Number of Floors	Number of Offices
Number of Restrooms	Number of Tenants	Number of Truck Doors	
<b>Square Footage Details</b>			
Industrial SqFt	MezzanineSqFt	Net Leaseable Sqft*	Office Sqf *
Retail SqFt	Warehouse SqFt*	Yard SqFt*	
<b>Complex Information</b>			
<b>Complex Name</b>		<b># of Buildings</b>	<b>Total Units in Complex</b>
<b>Complex Restrictions*</b>			
<input type="checkbox"/> Board Approval	<input type="checkbox"/> None	<input type="checkbox"/> Parking Restrictions	<input type="checkbox"/> Senior Community
<input type="checkbox"/> Neighborhood Approval	<input type="checkbox"/> Other	<input type="checkbox"/> Retirement Community	
<b>Financial Details</b>			
<b>Financial Data Source*</b>			
<input type="checkbox"/> Accountant	<input type="checkbox"/> Estimated	<input type="checkbox"/> Other	<input type="checkbox"/> Rental Agreement
<input type="checkbox"/> Actual	<input type="checkbox"/> Info Not Available	<input type="checkbox"/> Owner	<input type="checkbox"/> Tax Return
<input type="checkbox"/> Broker	<input type="checkbox"/> None	<input type="checkbox"/> Property Manager	<input type="checkbox"/> Tenant

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

### Financial Details (continued)

\* indicates Required fields

#### Listing Includes\*

- |                                                    |                                                  |                                                 |                                                    |
|----------------------------------------------------|--------------------------------------------------|-------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Accounts Receivable       | <input type="checkbox"/> Dishwasher - Some Units | <input type="checkbox"/> Land                   | <input type="checkbox"/> Other                     |
| <input type="checkbox"/> Allowance For Improvement | <input type="checkbox"/> Equipment               | <input type="checkbox"/> Land Status - Other    | <input type="checkbox"/> Owner Will Stay           |
| <input type="checkbox"/> Building                  | <input type="checkbox"/> Existing Signs          | <input type="checkbox"/> Lease Improvement      | <input type="checkbox"/> Owner Will Train          |
| <input type="checkbox"/> Building On Leased Land   | <input type="checkbox"/> Fictitious Name/DBA     | <input type="checkbox"/> Leasehold              | <input type="checkbox"/> Permits - Special         |
| <input type="checkbox"/> Business                  | <input type="checkbox"/> Fixtures and Equipment  | <input type="checkbox"/> Leasehold Improvements | <input type="checkbox"/> Personal Property         |
| <input type="checkbox"/> Corporation               | <input type="checkbox"/> Goodwill                | <input type="checkbox"/> License(s)             | <input type="checkbox"/> Refrigerator - All Units  |
| <input type="checkbox"/> Covenant                  | <input type="checkbox"/> Inventory - At Cost     | <input type="checkbox"/> Major Tenant(s)        | <input type="checkbox"/> Refrigerator - Some Units |
| <input type="checkbox"/> Dishwasher - All Units    | <input type="checkbox"/> Inventory - Available   | <input type="checkbox"/> None                   |                                                    |

#### Expenses Tenant\*

- |                                                 |                                                 |                                                          |                                               |
|-------------------------------------------------|-------------------------------------------------|----------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> All Expenses           | <input type="checkbox"/> Maintenance - Interior | <input type="checkbox"/> Services - Gardener/Landscaping | <input type="checkbox"/> Utilites - Heating   |
| <input type="checkbox"/> Fee - Association      | <input type="checkbox"/> Miscellaneous/Other    | <input type="checkbox"/> Services - Sewer                | <input type="checkbox"/> Utilites - Hot Water |
| <input type="checkbox"/> Fee - Parking          | <input type="checkbox"/> None                   | <input type="checkbox"/> Services - Trash Removal        | <input type="checkbox"/> Utilites - Water     |
| <input type="checkbox"/> Maintenance            | <input type="checkbox"/> Other                  | <input type="checkbox"/> Utilites - Electric             |                                               |
| <input type="checkbox"/> Maintenance - Exterior | <input type="checkbox"/> Rent Only              | <input type="checkbox"/> Utilites - Gas                  |                                               |

#### Owner Pays

- |                                           |                                                    |                                                          |                                        |
|-------------------------------------------|----------------------------------------------------|----------------------------------------------------------|----------------------------------------|
| <input type="checkbox"/> Cable TV         | <input type="checkbox"/> Insurance - Glass         | <input type="checkbox"/> Maintenance - Roof              | <input type="checkbox"/> Sewer         |
| <input type="checkbox"/> Electric         | <input type="checkbox"/> Insurance - Liability     | <input type="checkbox"/> Maintenance - Site              | <input type="checkbox"/> Tax Increases |
| <input type="checkbox"/> Garbage          | <input type="checkbox"/> Maintenance - Common Area | <input type="checkbox"/> None                            | <input type="checkbox"/> Taxes         |
| <input type="checkbox"/> Gas              | <input type="checkbox"/> Maintenance - Elevator    | <input type="checkbox"/> Other                           | <input type="checkbox"/> Water         |
| <input type="checkbox"/> Heating          | <input type="checkbox"/> Maintenance - Exterior    | <input type="checkbox"/> Pool Service                    |                                        |
| <input type="checkbox"/> Hot Water        | <input type="checkbox"/> Maintenance - HVAC        | <input type="checkbox"/> Services - Gardener/Landscaping |                                        |
| <input type="checkbox"/> Insurance - Fire | <input type="checkbox"/> Maintenance - Interior    | <input type="checkbox"/> Services - Janitor              |                                        |

#### Operating Expenses Include\*

- |                                                      |                                                             |                                                     |                                                   |
|------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Accounting/Legal            | <input type="checkbox"/> Fee - Rent/Lease                   | <input type="checkbox"/> Maintenance - Repair       | <input type="checkbox"/> Services - Trash Removal |
| <input type="checkbox"/> Cable TV                    | <input type="checkbox"/> Insurance                          | <input type="checkbox"/> Miscellaneous/Other        | <input type="checkbox"/> Supplies                 |
| <input type="checkbox"/> Contract Services           | <input type="checkbox"/> Loan - Business                    | <input type="checkbox"/> None                       | <input type="checkbox"/> Telephone                |
| <input type="checkbox"/> Depreciation                | <input type="checkbox"/> Loan - Interest Only Payment       | <input type="checkbox"/> Other                      | <input type="checkbox"/> Travel/Entertainment     |
| <input type="checkbox"/> Equipment - Purchase        | <input type="checkbox"/> Loan - Mortgage                    | <input type="checkbox"/> Reserve Fund               | <input type="checkbox"/> Utilities                |
| <input type="checkbox"/> Equipment/Fixture Rental    | <input type="checkbox"/> Loan - Other                       | <input type="checkbox"/> Review with Offer          | <input type="checkbox"/> Utilites - Electric      |
| <input type="checkbox"/> Fee - Association           | <input type="checkbox"/> Loan - Principle & Interest        | <input type="checkbox"/> Salary Employee(s)         | <input type="checkbox"/> Utilites - Gas           |
| <input type="checkbox"/> Fee - License/Advertising   | <input type="checkbox"/> Maintenance                        | <input type="checkbox"/> Salary Owner               | <input type="checkbox"/> Utilites - Heat          |
| <input type="checkbox"/> Fee - Other Taxes           | <input type="checkbox"/> Maintenance - Capital Improvements | <input type="checkbox"/> Services - Gardener        | <input type="checkbox"/> Utilites - Hot Water     |
| <input type="checkbox"/> Fee - Parking               | <input type="checkbox"/> Maintenance - Elevator             | <input type="checkbox"/> Services - Janitor         | <input type="checkbox"/> Utilites - Water         |
| <input type="checkbox"/> Fee - Professional Services | <input type="checkbox"/> Maintenance - Exterminator         | <input type="checkbox"/> Services - On-Site Manager | <input type="checkbox"/> Vacancy Factor           |
| <input type="checkbox"/> Fee - Property Management   | <input type="checkbox"/> Maintenance - Laundry              | <input type="checkbox"/> Services - Security        |                                                   |
| <input type="checkbox"/> Fee - Property Tax          | <input type="checkbox"/> Maintenance - Pool/Spa             | <input type="checkbox"/> Services - Sewer           |                                                   |

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Financial Details (continued)				* indicates Required fields
<b>Assets (if applicable)</b>				
<b>Equipment Value</b>	<b>Estimated Inventory Value</b>	<b>License Value</b>		
<b>Income (enter annual income in each category)**</b>				
<b>Income Annual Rental*</b>	<b>Vacancy Allowance (%)*</b>	<b>Income Other *</b>		
<i>** Note: The system will calculate your Gross Scheduled Income and Gross Annual Income based on these entries.</i>				
<b>Income Includes*</b>				
<input type="checkbox"/> Coin Operated Equip	<input type="checkbox"/> Laundry	<input type="checkbox"/> Other	<input type="checkbox"/> RV/Storage	
<input type="checkbox"/> Crop(s)	<input type="checkbox"/> Lease	<input type="checkbox"/> Owners Unit Rental	<input type="checkbox"/> Storage Area	
<input type="checkbox"/> Improvements	<input type="checkbox"/> Mgrs Unit Rental	<input type="checkbox"/> Parking	<input type="checkbox"/> Vending Machine(s)	
<input type="checkbox"/> Land	<input type="checkbox"/> None	<input type="checkbox"/> Rents		
<b>Expenses (enter annual expenses for each category)**</b>				
<b>Annual Tax Amount *</b>	<b>Expense Insurance *</b>	<b>Expense Landscape*</b>	<b>Expense Maintenance*</b>	
<b>Expense Management*</b>	<b>Expenses Other*</b>	<b>Expense Trash*</b>	<b>Expenses Utility*</b>	
<i>** Note: The system will calculate your Total Expenses based on your entries.</i>				
<i>In addition, from Income and Expenses, the system will generate an Est mated Net Income, Cap Rate, and GRM.</i>				
<b>Interior Features</b>				
<b>Accessibility Features*</b>				
<input type="checkbox"/> Bathroom Features	<input type="checkbox"/> Flashing Warnings	<input type="checkbox"/> Lower Light Switches	<input type="checkbox"/> Parking	
<input type="checkbox"/> Elevator / Lift	<input type="checkbox"/> Grab Bars	<input type="checkbox"/> None	<input type="checkbox"/> Wheelchair Access	
<input type="checkbox"/> Flashing Doorbell Warning	<input type="checkbox"/> Kitchen Features	<input type="checkbox"/> Other	<input type="checkbox"/> Wide Halls/Doors (3 ft+)	
<b>Communications</b>				
<input type="checkbox"/> Audio/Video Prewired	<input type="checkbox"/> DSL	<input type="checkbox"/> Intercom	<input type="checkbox"/> Networked	
<input type="checkbox"/> Cable TV	<input type="checkbox"/> Fiber Ready	<input type="checkbox"/> None	<input type="checkbox"/> Other	<input type="checkbox"/> Satellite Dish
<b>Cooling*</b>				
<input type="checkbox"/> Ceiling Fan	<input type="checkbox"/> Central Forced Air - Gas	<input type="checkbox"/> None	<input type="checkbox"/> Whole House Fan	
<input type="checkbox"/> Central Forced Air	<input type="checkbox"/> Multi-Zone	<input type="checkbox"/> Other	<input type="checkbox"/> Window/Wall Unit	
<b>Flooring</b>				
<input type="checkbox"/> Carpet	<input type="checkbox"/> Laminate	<input type="checkbox"/> Stone	<input type="checkbox"/> Travertine	
<input type="checkbox"/> Concrete	<input type="checkbox"/> Marble	<input type="checkbox"/> Sustainable Materials	<input type="checkbox"/> Unfinished	
<input type="checkbox"/> Granite	<input type="checkbox"/> Other	<input type="checkbox"/> Tile	<input type="checkbox"/> Vinyl/Linoleum	
<input type="checkbox"/> Hardwood	<input type="checkbox"/> Slate			
<b>Heating*</b>				
<input type="checkbox"/> Central Forced Air	<input type="checkbox"/> Forced Air	<input type="checkbox"/> Radiant Floors	<input type="checkbox"/> Space Heater	
<input type="checkbox"/> Central Forced Air - Gas	<input type="checkbox"/> Gas	<input type="checkbox"/> Solar	<input type="checkbox"/> Stove - Pellet	
<input type="checkbox"/> Common	<input type="checkbox"/> None/ No Heating	<input type="checkbox"/> Solar and Gas	<input type="checkbox"/> Stove - Propane	
<input type="checkbox"/> Electric	<input type="checkbox"/> Other	<input type="checkbox"/> Solar with Backup	<input type="checkbox"/> Stove - Wood	
<input type="checkbox"/> Fireplace	<input type="checkbox"/> Propane	<input type="checkbox"/> Stove Heater		
<input type="checkbox"/> Floor Furnace	<input type="checkbox"/> Radiant	<input type="checkbox"/> Wall Furnace		

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Interior Features (continued)		* indicates Required fields	
<b>Interior Amenities</b>			
<input type="checkbox"/> Air Purifier	<input type="checkbox"/> Inverted Floor Plan	<input type="checkbox"/> Security Gate	<input type="checkbox"/> Walk-in Closet
<input type="checkbox"/> Dumbwaiter	<input type="checkbox"/> None	<input type="checkbox"/> Skylight(s)	<input type="checkbox"/> Wet Bar
<input type="checkbox"/> Floor Drain	<input type="checkbox"/> Open Beam Ceiling	<input type="checkbox"/> Vaulted Ceiling	
<input type="checkbox"/> High Ceiling	<input type="checkbox"/> Other	<input type="checkbox"/> Video/Audio System	
<b>Other Rooms</b>			
<input type="checkbox"/> Artist Studio	<input type="checkbox"/> Basement - Finished	<input type="checkbox"/> None	<input type="checkbox"/> Safe/Panic Room
<input type="checkbox"/> Atrium	<input type="checkbox"/> Laundry Room	<input type="checkbox"/> Office Area	<input type="checkbox"/> Storage
<input type="checkbox"/> Attic	<input type="checkbox"/> Loft	<input type="checkbox"/> Other	
<b>Security Features*</b>			
<input type="checkbox"/> Closed Circuit Monitoring (24 hr)	<input type="checkbox"/> None	<input type="checkbox"/> Security Fence	<input type="checkbox"/> Vault
<input type="checkbox"/> Controlled/Secured Access	<input type="checkbox"/> Other	<input type="checkbox"/> Security Gate w/Guard	<input type="checkbox"/> Video/Audio System
<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Panic Alarm	<input type="checkbox"/> Security Guard	<input type="checkbox"/> Window Bars
<input type="checkbox"/> Fire Escape	<input type="checkbox"/> Secured Garage/Parking	<input type="checkbox"/> Security Lights	<input type="checkbox"/> Window Bars w/Quick Release
<input type="checkbox"/> Fire System - Sprinkler	<input type="checkbox"/> Security Alarm	<input type="checkbox"/> Security Service	
<input type="checkbox"/> Fire System - Suppression	<input type="checkbox"/> Security Building	<input type="checkbox"/> Varies by Unit	
<b>Exterior Features</b>			
<b># Garage Spaces*</b>		<b># of Open Parking Spaces*</b>	
<b>Parking Features*</b>			
<input type="checkbox"/> Assigned Spaces	<input type="checkbox"/> Electric Gate	<input type="checkbox"/> No Parking	<input type="checkbox"/> Tandem Parking
<input type="checkbox"/> Attached Garage	<input type="checkbox"/> Enclosed	<input type="checkbox"/> Off-Site Parking	<input type="checkbox"/> Unassigned Spaces
<input type="checkbox"/> Boat Dock	<input type="checkbox"/> Gate/Door Opener	<input type="checkbox"/> Off-Street Parking	<input type="checkbox"/> Uncovered Parking
<input type="checkbox"/> Carport	<input type="checkbox"/> Golf Cart	<input type="checkbox"/> On Street	<input type="checkbox"/> Underground Parking
<input type="checkbox"/> Common Parking Area	<input type="checkbox"/> Guest / Visitor Parking	<input type="checkbox"/> Other	<input type="checkbox"/> Undersized
<input type="checkbox"/> Covered Parking	<input type="checkbox"/> Leased Parking	<input type="checkbox"/> Parking Area	<input type="checkbox"/> Valet Parking
<input type="checkbox"/> Detached	<input type="checkbox"/> Lighted Parking Area	<input type="checkbox"/> Parking Deck	<input type="checkbox"/> Varies by Unit
<input type="checkbox"/> Drive Through	<input type="checkbox"/> Metered or Fee	<input type="checkbox"/> Parking Restrictions	<input type="checkbox"/> Workshop in Garage
<input type="checkbox"/> Electric Car Hookup	<input type="checkbox"/> No Garage	<input type="checkbox"/> Room for Oversized Vehicle	
<b>Utilities*</b>			
<input type="checkbox"/> Available - Not On Site	<input type="checkbox"/> Individual Electric Meters	<input type="checkbox"/> On Pole	<input type="checkbox"/> Solar
<input type="checkbox"/> Communication Wiring	<input type="checkbox"/> Individual Gas Meters	<input type="checkbox"/> Other	<input type="checkbox"/> Wind
<input type="checkbox"/> Diesel	<input type="checkbox"/> Master Meter(s)	<input type="checkbox"/> Other - Not On Site	
<input type="checkbox"/> Garbage Collection	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Propane On Site	
<input type="checkbox"/> Generator	<input type="checkbox"/> None/ No Utilities	<input type="checkbox"/> Public Utilities	

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Exterior Features (continued)			* indicates Required fields
<b>Water*</b>			
<input type="checkbox"/> Irrigation Connected	<input type="checkbox"/> Public	<input type="checkbox"/> Stream - Seasonal	<input type="checkbox"/> Water Rights Not Included
<input type="checkbox"/> Irrigation Water Available	<input type="checkbox"/> Reservoir	<input type="checkbox"/> Stream - Year Round	<input type="checkbox"/> Water Softener
<input type="checkbox"/> None	<input type="checkbox"/> River	<input type="checkbox"/> Unknown	<input type="checkbox"/> Water Treatment System
<input type="checkbox"/> Other	<input type="checkbox"/> Spring	<input type="checkbox"/> Untreated	<input type="checkbox"/> Well
<input type="checkbox"/> Private Co-op	<input type="checkbox"/> Stock Water	<input type="checkbox"/> Water Available at Street	
<input type="checkbox"/> Private/Mutual	<input type="checkbox"/> Storage Tank	<input type="checkbox"/> Water On Site	
<b>Sewer*</b>			
<input type="checkbox"/> Cesspool	<input type="checkbox"/> Septic - Plans Approved	<input type="checkbox"/> Sewer - Private	<input type="checkbox"/> Sewer Not Connected
<input type="checkbox"/> Community Sewer/Septic	<input type="checkbox"/> Septic Abandoned	<input type="checkbox"/> Sewer - Public	<input type="checkbox"/> Sewer on Bond
<input type="checkbox"/> Drainage - None	<input type="checkbox"/> Septic Connected	<input type="checkbox"/> Sewer Available	<input type="checkbox"/> Special
<input type="checkbox"/> Drainage - Other	<input type="checkbox"/> Septic Engineered	<input type="checkbox"/> Sewer Available at Site	<input type="checkbox"/> Storage Tank
<input type="checkbox"/> Drainage - Public Storage	<input type="checkbox"/> Septic Perc Test Required	<input type="checkbox"/> Sewer Connected	<input type="checkbox"/> Sump Pump
<input type="checkbox"/> Drainage - Sump	<input type="checkbox"/> Septic Required	<input type="checkbox"/> Sewer Connections <i>less</i> than 500 ft away	<input type="checkbox"/> TBD
<input type="checkbox"/> Existing Septic	<input type="checkbox"/> Septic Standard	<input type="checkbox"/> Sewer Connections <i>more</i> than 500 ft away	<input type="checkbox"/> Unknown
<input type="checkbox"/> None	<input type="checkbox"/> Septic System Vested	<input type="checkbox"/> Sewer in Street	
<input type="checkbox"/> Other	<input type="checkbox"/> Septic Tank/Pump	<input type="checkbox"/> Sewer Not Available	
<b>Energy Saving Features</b>			
<input type="checkbox"/> Attic Fan	<input type="checkbox"/> Green/ Efficient Features	<input type="checkbox"/> Smart Home System	<input type="checkbox"/> Solar Power Off Grid
<input type="checkbox"/> Ceiling Insulation	<input type="checkbox"/> Low Flow Shower	<input type="checkbox"/> Smart Vent Foundation	<input type="checkbox"/> Solar Power On Grid
<input type="checkbox"/> Double Pane Windows	<input type="checkbox"/> Low Flow Toilet	<input type="checkbox"/> Smart Vent Roof	<input type="checkbox"/> Solar Screens
<input type="checkbox"/> Energy Star Appliances	<input type="checkbox"/> None	<input type="checkbox"/> Solar Heating	<input type="checkbox"/> Tankless Water Heater
<input type="checkbox"/> Energy Star HVAC	<input type="checkbox"/> Other	<input type="checkbox"/> Solar Heating - Pool	<input type="checkbox"/> Thermostat Controller
<input type="checkbox"/> Energy Star Lighting	<input type="checkbox"/> Passive Solar	<input type="checkbox"/> Solar Power	<input type="checkbox"/> Triple Pane Windows
<input type="checkbox"/> Geothermal Energy Source	<input type="checkbox"/> Skylight(s)	<input type="checkbox"/> Solar Power Battery Backup	<input type="checkbox"/> Whole House Fan
<b>Exterior Amenities</b>			
<input type="checkbox"/> Back Yard	<input type="checkbox"/> Dog Run/Kennel	<input type="checkbox"/> Low Maintenance	<input type="checkbox"/> Porch(s) - Enclosed
<input type="checkbox"/> Balcony/Patio	<input type="checkbox"/> Drought Tolerant Plants	<input type="checkbox"/> None	<input type="checkbox"/> Sprinkler(s) - Auto
<input type="checkbox"/> Barbecue Area	<input type="checkbox"/> Fenced	<input type="checkbox"/> Other	<input type="checkbox"/> Sprinkler(s) - Lawn
<input type="checkbox"/> Boat Dock	<input type="checkbox"/> Fire Pit	<input type="checkbox"/> Outdoor Fireplace	<input type="checkbox"/> Storage Shed/Structure
<input type="checkbox"/> Courtyard	<input type="checkbox"/> Gazebo	<input type="checkbox"/> Outdoor Kitchen	<input type="checkbox"/> Tennis Court(s)
<input type="checkbox"/> Deck	<input type="checkbox"/> Gray Water System	<input type="checkbox"/> Outdoor Misting System	
<b>Foundation*</b>			
<input type="checkbox"/> Brick	<input type="checkbox"/> Concrete Perimeter and Slab	<input type="checkbox"/> None	<input type="checkbox"/> Other
<input type="checkbox"/> Brick/Mortar Perimeter	<input type="checkbox"/> Concrete Slab	<input type="checkbox"/> Not Permanent	<input type="checkbox"/> Quake Bracing
<input type="checkbox"/> Capped Brick	<input type="checkbox"/> Crawl Space	<input type="checkbox"/> Permanent	<input type="checkbox"/> Raised
<input type="checkbox"/> Combination	<input type="checkbox"/> Foundation Moisture Barrier	<input type="checkbox"/> Piling	<input type="checkbox"/> Reinforced Concrete
<input type="checkbox"/> Concrete Block	<input type="checkbox"/> Foundation Pillars	<input type="checkbox"/> Pillars/Posts/Piers	<input type="checkbox"/> Sealed Crawlspace
<input type="checkbox"/> Concrete Grid	<input type="checkbox"/> Masonry Perimeter	<input type="checkbox"/> Post & Beam	<input type="checkbox"/> Steel Frame
<input type="checkbox"/> Concrete Perimeter	<input type="checkbox"/> Mud sill	<input type="checkbox"/> Post & Pier	<input type="checkbox"/> Unreinforced Masonry
			<input type="checkbox"/> Wood Frame



## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Exterior Features (continued)		* indicates Required fields
<b>Meters*</b>		
<input type="checkbox"/> Master Electric	<input type="checkbox"/> Master Water	<input type="checkbox"/> Separate Electric
<input type="checkbox"/> Master Gas	<input type="checkbox"/> Separate Common Area	<input type="checkbox"/> Separate Other
		<input type="checkbox"/> Separate Gas <input type="checkbox"/> None <input type="checkbox"/> Separate Water
<b>Roof*</b>		
<input type="checkbox"/> Aluminum Over Tar	<input type="checkbox"/> Concrete	<input type="checkbox"/> Metal
<input type="checkbox"/> Barrel/Truss	<input type="checkbox"/> Elastomeric	<input type="checkbox"/> None
<input type="checkbox"/> Bitumen	<input type="checkbox"/> Fiberglass	<input type="checkbox"/> Other
<input type="checkbox"/> Bituthene	<input type="checkbox"/> Flat/Low Pitch	<input type="checkbox"/> Polyurethane
<input type="checkbox"/> Clay	<input type="checkbox"/> Foam	<input type="checkbox"/> Rock
<input type="checkbox"/> Composition	<input type="checkbox"/> Mansard	<input type="checkbox"/> Rolled Composition
		<input type="checkbox"/> Shake <input type="checkbox"/> Shingle <input type="checkbox"/> Slate <input type="checkbox"/> Tar and Gravel <input type="checkbox"/> Tile <input type="checkbox"/> Wood Shakes/Shingles
<b>Marketing &amp; Photos</b>		
Please email your photos <i>within 72 hours</i> to: <a href="mailto:support@mlslistings.com">support@mlslistings.com</a> with the Address of the Property in the Subject Line		
Branded Virtual Tour URL:		
UnBranded Virtual Tour URL:		
Public Remarks (up to 500 characters):		
<b>Do you want this listing posted on Consumer Websites?*</b> (Internet_Yes_No) <input type="checkbox"/> Yes <input type="checkbox"/> No	Allow VOW-IDX AVM? <input type="checkbox"/> Yes <input type="checkbox"/> No	Allow VOW-IDX Comments? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Public Listing Address Format</b> <input type="checkbox"/> Show Full Address	<input type="checkbox"/> Show Street City Zip	<input type="checkbox"/> Show City Zip Only
<b>For Agents</b>		
<b>Cooperating Broker Commission:</b>	\$ or %	<b>Dual Variable?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Listing Service:</b>		
<input type="checkbox"/> Full Service	<input type="checkbox"/> Limited Service	<input type="checkbox"/> MLS Entry Only
		<input type="checkbox"/> Restricted
<b>Listing Type:</b>		
<input type="checkbox"/> Exclusive Agency	<input type="checkbox"/> Exclusive Right to Sell with Reservations	
<input type="checkbox"/> Exclusive Right to Sell	<input type="checkbox"/> Open	<input type="checkbox"/> Probate
Private Remarks (up to 1000 characters):		
<b>Disclosure URL:</b>		

## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

For Agents (continued)			* indicates Required fields
<b>Hazard Disclosures*</b>			
<input type="checkbox"/> Earthquake Disclosure	<input type="checkbox"/> Flood Insurance Required	<input type="checkbox"/> Geological/Flood Report	<input type="checkbox"/> None
<input type="checkbox"/> Fault Zone - See Report	<input type="checkbox"/> Flood Plain	<input type="checkbox"/> Hazard Area Map Provided by Seller	<input type="checkbox"/> Seismic Hazard Disclosure
<input type="checkbox"/> Fault Zone - Yes	<input type="checkbox"/> Flood Way	<input type="checkbox"/> Hazardous Waste Area	<input type="checkbox"/> Seismic Zone
<input type="checkbox"/> Fire Zone	<input type="checkbox"/> Flood Zone - See Report	<input type="checkbox"/> Hillside	<input type="checkbox"/> Special Hazards Zone
<input type="checkbox"/> Flood Control Zone	<input type="checkbox"/> Flood Zone - Yes	<input type="checkbox"/> Lead Hazard Disclosure	<input type="checkbox"/> Special Studies Zone
<input type="checkbox"/> Flood Hazard Disclosure	<input type="checkbox"/> Geological Hazard	<input type="checkbox"/> Natural Hazard Disclosure	
<b>Other Disclosures</b>			
<input type="checkbox"/> Access Easement Required	<input type="checkbox"/> Corporate Ownership	<input type="checkbox"/> Other - Call/See Agent	<input type="checkbox"/> Spec Study Zone
<input type="checkbox"/> Agent has Financial Interest	<input type="checkbox"/> Disclosure Package Available	<input type="checkbox"/> Owners Assoc. Mandatory	<input type="checkbox"/> Special Permits Required
<input type="checkbox"/> Agent has Not Inspected Property	<input type="checkbox"/> Easement(s)	<input type="checkbox"/> Pending Litigation - Yes	<input type="checkbox"/> Subject to 1031 Tax Exchange
<input type="checkbox"/> Agent Related to Seller	<input type="checkbox"/> Estoppel Certificate	<input type="checkbox"/> Redevelopment Zone	<input type="checkbox"/> Timber Production Zone - Adjacent
<input type="checkbox"/> Agricultural Zone	<input type="checkbox"/> Exclusions - See Remarks	<input type="checkbox"/> Rent Control	<input type="checkbox"/> Tree Ordinance
<input type="checkbox"/> Agricultural Zone - Adjacent	<input type="checkbox"/> First Right of Refusal	<input type="checkbox"/> Rental Restrictions	<input type="checkbox"/> Underground Tank Commercial Listing Agreement (CLA)
<input type="checkbox"/> Architectural Approval Required	<input type="checkbox"/> Geological Restrictions	<input type="checkbox"/> Retrofit Required	<input type="checkbox"/> Unknown Spec Zone
<input type="checkbox"/> Building Permit	<input type="checkbox"/> Historical District/Preservation Easement	<input type="checkbox"/> Road Maintenance Required	<input type="checkbox"/> Urban Service Area
<input type="checkbox"/> Business Opportunity For Sale	<input type="checkbox"/> Leased Land	<input type="checkbox"/> Scenic Corridor	<input type="checkbox"/> Use Permit
<input type="checkbox"/> Certain Fixed Real Property Excluded	<input type="checkbox"/> Moratorium	<input type="checkbox"/> Seller is Licensed Real Estate Agent	<input type="checkbox"/> Use Permit Required
<input type="checkbox"/> Coastal Jurisdiction	<input type="checkbox"/> None	<input type="checkbox"/> Seller Retaining Real Estate	<input type="checkbox"/> Use/Sales Tax
<input type="checkbox"/> Common Ownership of Amenities	<input type="checkbox"/> Open Space Corridor	<input type="checkbox"/> Sewer Lateral Inspection Required	<input type="checkbox"/> VA Repo
<b>Showing Contact Name:</b>		<b>Showing Contact Phone:</b>	<b>Gate Code (if any):</b>
<b>Showing Contact Type:</b>			
<input type="checkbox"/> Agent	<input type="checkbox"/> Manager	<input type="checkbox"/> Owner	<input type="checkbox"/> Tenant
<b>Property is Occupied By*</b>			
<input type="checkbox"/> Call Agent	<input type="checkbox"/> Manager	<input type="checkbox"/> Owner	<input type="checkbox"/> Tenant
<b>Showing Instructions*</b>			
<input type="checkbox"/> 24-Hour Notice Required	<input type="checkbox"/> Do Not Disturb Occupants	<input type="checkbox"/> Lockbox	<input type="checkbox"/> None
<input type="checkbox"/> Appointment Only	<input type="checkbox"/> Do Not Go Direct	<input type="checkbox"/> Lockbox Location - See Remarks	<input type="checkbox"/> Other
<input type="checkbox"/> Call 1st	<input type="checkbox"/> Do Not Show	<input type="checkbox"/> Lockbox - None	<input type="checkbox"/> Pets-See Remarks
<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> Gate Code - Call LA	<input type="checkbox"/> Lockbox - Other	<input type="checkbox"/> Restricted Hours
<input type="checkbox"/> Call Manager	<input type="checkbox"/> Go Directly	<input type="checkbox"/> Lockbox - Supra iBox	<input type="checkbox"/> Security System
<input type="checkbox"/> Call Owner	<input type="checkbox"/> Key in Listing Office	<input type="checkbox"/> Lockbox - Supra iBox Bluetooth	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Call Tenant	<input type="checkbox"/> LA Must Be Present	<input type="checkbox"/> No Sign	<input type="checkbox"/> Subject to Inspection
<input type="checkbox"/> CBS Restricted - Call LA	<input type="checkbox"/> Leave Card	<input type="checkbox"/> NonDisclosure Required	
Additional Showing Instructions:			



## COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Listing Contact Info <span style="float: right;">* indicates Required fields</span>		
Listing Agent First & Last Name*	License #*	Phone*
Listing Agent Email*		
Listing Office Name*	List Office Code:	Office Phone*
Co-Listing Agent First & Last Name <i>(if applicable)</i> :	Co-Agent License #:	Co-Agent Phone:
Co-Listing Agent Email:		
Co-Listing Office Name:	Co-List Office Code:	Co-List Office Phone:
If Comp Only, Selling Agent First & Last Name:	Selling Agent License #:	Selling Agent Phone:
Selling Agent Email:		
Selling Office Name:	Selling Office Code:	Selling Office Phone:
<p><b>Signatures:</b> Broker hereby certifies that she/he has a valid written listing agreement pertaining to the above property executed by all of the sellers and which meets all the requirements of law including the California Civil Code Sections 1086 - 1090.</p>		
Listing Agent's Signature	Date	Seller's Signature
		Date
Broker/Participant's Signature	Date	Seller's Signature
		Date