RECIPIROCAL CHANGE FORM

The following information must first be input into your home MLS. NOTE: All fields are required.

Listing Agent: _________________________________ Listing Office: ____________________________________

Contact Phone: _______________________________ Fax Number: ______________________________________

MLSListings MLS#: ______________________ Assoc/Board Reciprocating From: ___________________________

Property Address: ____________________________ City: ___________________________ Zip: ______________

Accepted offer (please check only one)   □ w/ Release Clause   □ Show (Contingent)   □ Do Not Show

(R) Estimated Close of Escrow Date: ___________________________ (R) Date Pending: ______________________

SOLD/CLOSED/LEASED

(R) Date of Final Sale: ___________________________ (R) COE Sale Price: ________________________________

(R) Selling Agent Name: _______________________________ (R) Selling Office: ____________________________

(R) Type of Financing (please circle one)
  1. CONVENTIONAL  2. FHA  3. VA  4. ASSUME  5. CASH  6. CAL VET
  13. LOPT  14. WITH  15. WRAP

CHANGES/CORRECTIONS/EXTENSIONS

Change Price To: _____________________________ Extend Expire Date To: ________________________________

Other Misc Changes: ____________________________________________________________________________

OFF MARKET/BACK ON MARKET (check one)

□ Back on Market (TFT)   □ Canceled   □ Withdrawn/Temporarily Off Market

Date Off Market: ____________________________________________________

REMARKS/CHANGES

Confidential Remarks : ___________________________________________________________________________

______________________________________________________________________________________________

Public Remarks : ______________________________________________________________________________

______________________________________________________________________________________________

Agent Signature: ___________________________________________ Date: ________________________________

Email this completed form to support@mlslistings.com or fax it to (408) 874-1250.