# RESIDENTIAL LISTING INPUT FORM

## RESIDENTIAL PROPERTY OVERVIEW

<table>
<thead>
<tr>
<th>Property Type*</th>
<th>Condominium</th>
<th>Farm / Ranch</th>
<th>Other Residential</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family Home (Detached)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Single Family Home (Attached)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Condominium Ownership</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Cooperative Housing (CoOp)</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>If Condo or Townhome, please indicate Ownership Type</th>
<th>Corporation</th>
<th>Planned Unit Development</th>
<th>Tenants in Common</th>
</tr>
</thead>
<tbody>
<tr>
<td>Common Interest Development</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Condominium Ownership</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Cooperation – Subchapter S</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Stock Cooperative</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Trust</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Street Address* (Include Unit # if applicable)</th>
<th>Building #</th>
<th>APN #*</th>
<th>Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>City*</td>
<td>State*</td>
<td>Zip*</td>
<td>County*</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Model Name</th>
<th>Beds*</th>
<th>Full Baths*</th>
<th>Partial Baths</th>
<th>Living Space SqFt*</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th># of Stories in House / Unit</th>
<th># of Floors in Building (forTownhouse / Condo)</th>
<th>Unit Floor Number (for Townhouse / Condo)</th>
<th>Total # of Units in Building (for Townhouse / Condo)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Property Faces</th>
<th>East</th>
<th>Northeast</th>
<th>South</th>
<th>Southwest</th>
</tr>
</thead>
<tbody>
<tr>
<td>North</td>
<td>Northwest</td>
<td>Southeast</td>
<td>West</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit Features (for Townhouse / Condo)</th>
<th>Corner Unit</th>
<th>Other Unit Above</th>
<th>Tri Level Unit</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Below Ground</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Bi / Split Level Unit</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Common Wall at Garage Only</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>No Common Wall</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Secondary Living Space Description (for SFR)</th>
<th>Year Built*</th>
<th>Zoning*</th>
<th>Lot SqFt*</th>
<th>Lot Acres</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apartment Over Garage</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Accessory Dwelling Unit</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Guest House</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Other</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Secondary Living Space (SqFt) (for SFR)</th>
<th>Elementary School District*</th>
<th>Elementary School Name</th>
<th>Middle School Name</th>
<th>High School District*</th>
<th>High School Name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Land Use</th>
<th>Is property within City Limits?</th>
<th>Is property in an incorporated area?</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cross Street*</th>
<th>Directions (up to 255 Characters)</th>
</tr>
</thead>
</table>

## LISTING DETAILS

<table>
<thead>
<tr>
<th>Listing Status*</th>
<th>Point of Sale Ordinance?</th>
<th>City Transfer Tax?</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Active</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>☐ Coming Soon</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Comp Only</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>List Date*</th>
<th>List Price*</th>
<th>Expiration Date*</th>
<th>If Coming Soon, Pre Market Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>If Coming Soon, Pre Market Price</th>
<th>If Comp Only, Sale Date</th>
<th>If Comp Only, COE Date</th>
<th>If Comp Only, Close / Sale Price</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>If Comp Only, Buyer Financing*</th>
<th>Cash to Existing Loan</th>
<th>New Contract of Sale</th>
<th>Terms – Cash to Loan</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ All Cash No Loans</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ All Inclusive Trust Deed</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Cal Vet Loan</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
## RESIDENTIAL LISTING INPUT FORM

### LISTING DETAILS (continued) * indicates Required fields

<table>
<thead>
<tr>
<th>Possession Notice</th>
<th># of Offers Received</th>
<th>If Comp Only, Sales Concession / Credit ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ COE</td>
<td></td>
<td></td>
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<tr>
<td>□ COE + 30 Days</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ COE + 3-5 Days</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Acceptable Financing Terms</th>
<th>Assumable Loan Rate in %</th>
<th>Cash to Assume</th>
<th>Monthly Payment</th>
<th>Current Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ All Inclusive Trust Deed (AITD)</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>□ Assumable</td>
<td></td>
<td></td>
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<tr>
<td>□ Assumable by Qualified Vet</td>
<td></td>
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</tr>
<tr>
<td>□ Buyer’s Financial Statement Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ Cal Vet Loan</td>
<td></td>
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</tr>
<tr>
<td>□ Cash or Conventional Loan</td>
<td></td>
<td></td>
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</tbody>
</table>

**Total Assumeable Loans**

**Special Listing Condition**

**INTERIOR FEATURES**

**Fireplace***

**Fireplace**

<table>
<thead>
<tr>
<th>Gas Log</th>
<th>Gas Starter</th>
<th>Insert</th>
<th>Living Room</th>
<th>Master Bedroom</th>
<th>Other Location</th>
<th>Outside</th>
<th>Pellet Stove</th>
<th>Wood Burning</th>
<th>Wood Stove</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dual See Through</td>
<td>Family Room</td>
<td>Free Standing</td>
<td>Gas Burning</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

**Accessibility**

<table>
<thead>
<tr>
<th>Flashing Doorbell Warning</th>
<th>Flashing Warnings</th>
<th>Grab Bars</th>
<th>Kitchen Features</th>
<th>Lower Light Switches</th>
<th>Parking</th>
<th>Wheelchair Access</th>
<th>Wide Halls / Doors (3 ft+)</th>
<th>None</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bathroom Features</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Elevator / Lift</td>
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<tr>
<td>Full on Ground Floor</td>
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<td>Granite</td>
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<tr>
<td>Half on Ground Floor</td>
<td></td>
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</tr>
</tbody>
</table>

**Bedroom**

<table>
<thead>
<tr>
<th>Master Suite / Retreat</th>
<th>Master Suite / Retreat – 2+</th>
<th>More Than One Master Bedroom on Ground Floor</th>
<th>More Than One Master Bedroom</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ground Floor Bedroom</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inverted Floor Plan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loft Bedroom</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master Bedroom on Ground Floor</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## INTERIOR FEATURES (continued)

### Communications
- Audio / Video Prewired
- Cable TV
- DSL
- Fiber Ready
- Intercom
- Networked
- Satellite Dish
- TV Antenna
- None
- Other

### Cooling*
- Ceiling Fan
- Central AC
- Evaporative Cooler
- Multi-Zone
- Whole House / Attic Fan
- Window / Wall Unit
- None
- Other

### Dining Room*
- Breakfast Bar
- Breakfast Nook
- Breakfast Room
- Dining "L"
- Dining Area
- Dining Area in Family Room
- Dining Area in Living Room
- Formal Dining Room
- Dining Bar
- Eat in Kitchen
- No Formal Dining Room
- No Informal Dining Room
- Skylight
- Sunken Dining Area
- Other

### Family Room*
- Kitchen / Family Room Combo
- No Family room
- Separate Family Room
- Other

### Flooring
- Carpet
- Concrete
- Granite
- Hardwood
- Laminate
- Marble
- Slate
- Stone
- Tie
- Travertine
- Unfinished
- Vinyl / Linoleum
- Wood
- Other

### Heating*
- Baseboard
- Central Forced Air
- Central Forced Air – Gas
- Common
- Electric
- Fireplace
- Floor Furnace
- Forced Air
- Gas
- Heat Pump
- Heating – 2+ Zones
- Individual Room Controls
- No Heating
- Propane
- Radiant
- Radiant Floors
- Solar
- Solar and Gas
- Solar with Backup
- Space Heater
- Stove – Pellet
- Stove – Propane
- Stove – Wood
- Stove Heater
- Wall Furnace
- Other

### Interior Amenities
- Air Purifier
- Bay Window
- Built-In Vacuum
- Dumbwaiter
- Floor Drain
- Garden Window
- High Ceiling
- Inverted Floor Plan
- Open Beam Ceiling
- Security Gate
- Skylight
- Vaulted Ceiling
- Video / Audio System
- Walk-In Closet
- Wet Bar
- None

### Kitchen
- 220 Volt Outlet
- Built-in BBQ Grill
- Cooktop – Electric
- Cooktop – Gas
- Countertop – Ceramic
- Countertop – Concrete
- Countertop – Formica
- Countertop – Granite
- Countertop – Laminate
- Countertop – Marble
- Countertop – Other
- Countertop – Quartz
- Countertop – Solid Surface / Corian
- Countertop – Stone
- Countertop – Synthetic
- Countertop – Tile
- Dishwasher
- Dual Fuel
- Exhaust Fan
- Freezer
- Garbage Disposal
- Hood Over Range
- Hookups – Gas
- Hookups – Ice Maker
- Ice Maker
- Island
- Island with Sink
- Microwave
- No Appliances
- Oven – Built-In
- Oven – Double
- Oven – Electric
- Oven – Gas
- Oven – Self Cleaning
- Oven Range
- Oven Range – Built-In
- Oven Range – Built-In, Gas
- Oven Range – Electric
- Oven Range – Gas
- Pantry
- Refrigerator
- Skylight
- Trash Compactor
- Warming Drawer
- Wine Refrigerator
- None
- Other

### Laundry
- Coin Operated
- Community Facility
- Dryer
- Electricity Hookup (110V)
- Electricity Hookup (220V)
- Gas Hookup
- In Garage
- In Utility Room
- Inside
- Outside
- Tub / Sink
- Upper Floor
- None
- Other
- Washer
- Washer / Dryer
- Other
# RESIDENTIAL LISTING INPUT FORM

**INTERIOR FEATURES (continued)**

<table>
<thead>
<tr>
<th>Other Rooms</th>
<th>Artist Studio</th>
<th>Atrium</th>
<th>Attic</th>
<th>Basement – Finished</th>
<th>Basement – Unfinished</th>
<th>Bonus / Hobby Room</th>
<th>Den / Study / Office</th>
<th>Formal Entry</th>
<th>Great Room</th>
<th>Laundry Room</th>
<th>Library</th>
<th>Loft</th>
<th>Media / Home Theater</th>
<th>Mud Room</th>
<th>Office Area</th>
<th>Recreation Room</th>
<th>Safe / Panic Room</th>
<th>Separate Living Unit</th>
<th>Solarium</th>
<th>Storage</th>
<th>Utility Room</th>
<th>Wine Cellar / Storage</th>
<th>Workshop</th>
<th>None</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Security</td>
<td>Closed Circuit Monitoring (24 hr)</td>
<td>Fire System – Suppression</td>
<td>Security Fence</td>
<td>Security Gate with Guard</td>
<td>Vault</td>
<td>Other</td>
<td></td>
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<tr>
<td></td>
<td>Fire Alarm</td>
<td>Secured Garage / Parking</td>
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<tr>
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<td>Fire Escape</td>
<td>Security Alarm</td>
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<tr>
<td></td>
<td>Fire System – Sprinkler</td>
<td>Security Building</td>
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</tbody>
</table>

**EXTERIOR FEATURES**

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Is there a Pool?</td>
<td>Yes</td>
<td>No</td>
<td></td>
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<tr>
<td>Horse Property</td>
<td>Yes</td>
<td>No</td>
<td>Possible</td>
<td></td>
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</tbody>
</table>

**Utilities**

|-----------|-------------------------|--------|-----------|-----------------------------|------------------------|-------------|------------|--------------|------------------|------------------------|-------------------|----------------|----------------|-------------------|------------------------|-------|----------------|-------|

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### RESIDENTIAL LISTING INPUT FORM

#### EXTERIOR FEATURES (continued)

* * indicates Required fields

<table>
<thead>
<tr>
<th>Electric Vehicle Hookup</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric Vehicle Hookup Level 1 (120 volts)</td>
<td>Electric Vehicle Hookup Level 2 (240 volts)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Water*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual Water Meter</td>
<td>River</td>
</tr>
<tr>
<td>Irrigation Connected</td>
<td>Spring</td>
</tr>
<tr>
<td>Irrigation Water Available</td>
<td>Stock Water</td>
</tr>
<tr>
<td>Private Co-op</td>
<td>Storage Tank</td>
</tr>
<tr>
<td>Private / Mutual</td>
<td>Stream – Seasonal</td>
</tr>
<tr>
<td>Public</td>
<td>Stream – Year Round</td>
</tr>
<tr>
<td>Reservoir</td>
<td>Unknown</td>
</tr>
<tr>
<td>Untreated</td>
<td>Water Rights Not Included</td>
</tr>
<tr>
<td>Water Available on Street</td>
<td>Well – Shared</td>
</tr>
<tr>
<td>Water Filter – Leased</td>
<td>Water Softener – Leased</td>
</tr>
<tr>
<td>Water Filter – Owned</td>
<td>None</td>
</tr>
<tr>
<td>Water On Site</td>
<td>Other</td>
</tr>
<tr>
<td>Water Purifier – Leased</td>
<td>Water Treatment System</td>
</tr>
<tr>
<td>Water Purifier – Owned</td>
<td>Well</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sewer*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cesspool</td>
<td>Septic – Plans Approved</td>
</tr>
<tr>
<td>Community Sewer / Septic</td>
<td>Septic Abandoned</td>
</tr>
<tr>
<td>Drainage – None</td>
<td>Septic Connected</td>
</tr>
<tr>
<td>Drainage – Other</td>
<td>Septic Engineered</td>
</tr>
<tr>
<td>Drainage – Public Storage</td>
<td>Septic Perc Test Required</td>
</tr>
<tr>
<td>Drainage – Sump</td>
<td>Septic Required</td>
</tr>
<tr>
<td>Existing Septic</td>
<td>Septic Standard</td>
</tr>
<tr>
<td>Sewer Connected</td>
<td>Sewer Connected &lt; 50 ft away</td>
</tr>
<tr>
<td>Sewer Connected &gt; 50 ft away</td>
<td>Storage Tank</td>
</tr>
<tr>
<td>Sewer in Street</td>
<td>Sump Pump</td>
</tr>
<tr>
<td>Sewer Not Available</td>
<td>TBD</td>
</tr>
<tr>
<td>Sewer Not Connected</td>
<td>Unknown</td>
</tr>
<tr>
<td>Sewer Not Connected</td>
<td>None</td>
</tr>
<tr>
<td>Sewer On Bond</td>
<td>Other</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Construction Type</th>
<th></th>
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<tbody>
<tr>
<td>Adobe</td>
<td>Concrete</td>
</tr>
<tr>
<td>Brick</td>
<td>Concrete Block</td>
</tr>
<tr>
<td>Brick (Reinforced)</td>
<td>Log</td>
</tr>
<tr>
<td>Brick (Unreinforced)</td>
<td>Low VOC Finishes</td>
</tr>
<tr>
<td>Cinder Block</td>
<td>Masonry</td>
</tr>
<tr>
<td>Metal</td>
<td>Steel</td>
</tr>
<tr>
<td>Modular</td>
<td>Steel Frame</td>
</tr>
<tr>
<td>Non-conforming</td>
<td>Stone</td>
</tr>
<tr>
<td>Rammed Earth</td>
<td>Stucco</td>
</tr>
<tr>
<td>Shingle</td>
<td>Tilt Up</td>
</tr>
<tr>
<td>Vinyl Siding</td>
<td>Wood</td>
</tr>
<tr>
<td>Wood Frame</td>
<td>Other</td>
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</table>

<table>
<thead>
<tr>
<th>Energy Saving</th>
<th></th>
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<tbody>
<tr>
<td>Attic Fan</td>
<td>Geothermal Energy Source</td>
</tr>
<tr>
<td>Ceiling Insulation</td>
<td>Green Features</td>
</tr>
<tr>
<td>Chemical Free Insulation</td>
<td>Insulation – Floor</td>
</tr>
<tr>
<td>Double Pane Windows</td>
<td>Insulation – Per Owner</td>
</tr>
<tr>
<td>Energy Star Appliances</td>
<td>Insulation – Unknown</td>
</tr>
<tr>
<td>Energy Star HVAC</td>
<td>Low Flow Shower</td>
</tr>
<tr>
<td>Energy Star Lighting</td>
<td>Low Flow Toilet</td>
</tr>
<tr>
<td>Passive Solar</td>
<td>Solar Heating – Pool</td>
</tr>
<tr>
<td>Sealed Crawlospace</td>
<td>Solar Power</td>
</tr>
<tr>
<td>Skylight</td>
<td>Solar Power Battery Backup</td>
</tr>
<tr>
<td>Smart Home System</td>
<td>Solar Power Off Grid</td>
</tr>
<tr>
<td>Smart Vent Foundation</td>
<td>Solar Power On Grid</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>Solar Screens</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>Storm Doors</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>Tankless Water Heater</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>Thermostat Controller</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>Triple Pane Windows</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>Walls Insulated</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>Whole House Fan</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>None</td>
</tr>
<tr>
<td>Solar Heating</td>
<td>Other</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Exterior Amenities</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Back Yard</td>
<td>Deck</td>
</tr>
<tr>
<td>Balcony / Patio</td>
<td>Dog Run / Kennel</td>
</tr>
<tr>
<td>BBQ Area</td>
<td>Drought Tolerant Plants</td>
</tr>
<tr>
<td>Boat Dock</td>
<td>Fenced</td>
</tr>
<tr>
<td>Courtyard</td>
<td>Fire Pit</td>
</tr>
<tr>
<td>Gazebo</td>
<td>Outdoor Mistling System</td>
</tr>
<tr>
<td>Gray Water System</td>
<td>Porch – Enclosed</td>
</tr>
<tr>
<td>Low Maintenance</td>
<td>Sprinklers – Auto</td>
</tr>
<tr>
<td>Outdoor Fireplace</td>
<td>Sprinklers – Lawn</td>
</tr>
<tr>
<td>Outdoor Kitchen</td>
<td>Storage Shed / Structure</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fence</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbed Wire</td>
<td>Electrified</td>
</tr>
<tr>
<td>Chain Link</td>
<td>Fenced</td>
</tr>
<tr>
<td>Complete Perimeter</td>
<td>Fenced Back</td>
</tr>
<tr>
<td>Cross Fenced</td>
<td>Fenced Front</td>
</tr>
<tr>
<td>Gate</td>
<td>Partial Cross Fenced</td>
</tr>
<tr>
<td>Horse Fencing</td>
<td>Partial Fencing</td>
</tr>
<tr>
<td>Mixed Height / Type</td>
<td>Rail</td>
</tr>
<tr>
<td>Not Surveyed</td>
<td>Split Rail</td>
</tr>
<tr>
<td>Surveyed</td>
<td>Wood</td>
</tr>
<tr>
<td>Wood</td>
<td>None</td>
</tr>
<tr>
<td>None</td>
<td>Other</td>
</tr>
</tbody>
</table>

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### EXTERIOR FEATURES (continued)

#### Foundation*
- [ ] Brick
- [ ] Brick / Mortar Perimeter
- [ ] Capped Brick
- [ ] Combination
- [ ] Concrete Block
- [ ] Concrete Grid
- [ ] Concrete Perimeter
- [ ] Concrete Perimeter and Slab
- [ ] Masonry Perimeter
- [ ] Mudsiil
- [ ] Not Permanent
- [ ] Permanent
- [ ] Piling
- [ ] Pillars / Posts / Piers
- [ ] Post and Beam
- [ ] Post and Pier
- [ ] Quake Bracing
- [ ] Raised
- [ ] Reinforced Concrete
- [ ] Sealed Crawlspace
- [ ] Steel Frame
- [ ] Unreinforced Masonry
- [ ] Wood Frame
- [ ] None
- [ ] Other

#### Lot Description
- [ ] Additional Land Available
- [ ] Agricultural Use
- [ ] Corners Marked
- [ ] Corners Marked – No
- [ ] Farm Animals (Permitted)
- [ ] Farm Animals (Restricted)
- [ ] Fishing
- [ ] Flag Lot
- [ ] Grade – Gently Sloped
- [ ] Grade – Hillside
- [ ] Grade – Hilly
- [ ] Grade – Level
- [ ] Grade – Mostly Level
- [ ] Grade – Rolling
- [ ] Grade – Side Slope
- [ ] Grade – Sloped Down
- [ ] Grade – Sloped Up
- [ ] Grade – Steep
- [ ] Grade – Varies
- [ ] Ground Floor
- [ ] Hunting
- [ ] Land Locked
- [ ] Paved
- [ ] Pie Shaped
- [ ] Pond On Site
- [ ] Potential Lot Split
- [ ] Private / Secluded
- [ ] Regular
- [ ] Staked Boundary
- [ ] Stream – Seasonal
- [ ] Stream – Year Round
- [ ] Subdivided
- [ ] Surveyed
- [ ] T-Intersection
- [ ] Unknown
- [ ] Views
- [ ] Vineyard
- [ ] Zero Lot Line
- [ ] None
- [ ] Other

#### Other Structures
- [ ] Barn
- [ ] Boat House
- [ ] Building Pad
- [ ] Cabana
- [ ] Cabin
- [ ] Carriage House
- [ ] Cave
- [ ] Cellar
- [ ] Garage
- [ ] Green House
- [ ] Gym
- [ ] Hangar
- [ ] Kennel / Dog Run
- [ ] Loading Facility
- [ ] Miscellaneous Structures
- [ ] Mobile Home
- [ ] Non-conforming
- [ ] Outbuilding
- [ ] Pergola
- [ ] Pool House
- [ ] Poultry Coop
- [ ] Sauna
- [ ] Shed
- [ ] Stable
- [ ] Storage Facility
- [ ] Studio
- [ ] Tennis / Racquetball
- [ ] Water Tower
- [ ] Workshop
- [ ] Zoned 2nd Unit
- [ ] None
- [ ] Other

#### Other Structure Size

#### Property Condition
- [ ] Built / Remodeled Green
- [ ] Fixer Upper
- [ ] Seller Will Divide
- [ ] Seller Will Remodel
- [ ] Other

#### Roof*
- [ ] Aluminum Over Tar
- [ ] Barrel / Truss
- [ ] Bitumen
- [ ] Bituthene
- [ ] Clay
- [ ] Composition
- [ ] Concrete
- [ ] Elastomeric
- [ ] Fiberglass
- [ ] Flat / Low Pitch
- [ ] Foam
- [ ] Mansard
- [ ] Metal
- [ ] Polyurethane
- [ ] Rock
- [ ] Rolled Composition
- [ ] Shake
- [ ] Shingle
- [ ] Slate
- [ ] Tar and Gravel
- [ ] Tile
- [ ] Wood Shakes / Shingles
- [ ] None
- [ ] Other

#### Soil Description
- [ ] Adobe
- [ ] Class 1
- [ ] Class 2
- [ ] Class 3
- [ ] Class 4
- [ ] Class 5
- [ ] Clay
- [ ] Fill Land
- [ ] Fill Required
- [ ] Gravel
- [ ] Loam
- [ ] Marshy
- [ ] Peat
- [ ] Rocky
- [ ] Sandy
- [ ] Tidal
- [ ] Unknown
- [ ] Other
## EXTERIOR FEATURES (continued)

### Style
- ☐ A-Frame
- ☐ Art Deco
- ☐ Arts and Crafts
- ☐ Barn Type
- ☐ Bungalow
- ☐ Cabin
- ☐ Cape Cod
- ☐ Chalet
- ☐ Colonial
- ☐ Contemporary
- ☐ Cottage
- ☐ Country English
- ☐ Craftsman
- ☐ Custom
- ☐ Dome
- ☐ Edwardian
- ☐ Eichler
- ☐ English
- ☐ Farm House
- ☐ Flat
- ☐ French
- ☐ Georgian
- ☐ Log
- ☐ Luxury
- ☐ MacGregor
- ☐ Marina
- ☐ Mediterranean
- ☐ Modern / High Tech
- ☐ Normandy
- ☐ Prairie
- ☐ Ranch
- ☐ Rustic
- ☐ Spanish
- ☐ Tract
- ☐ Traditional
- ☐ Tudor
- ☐ Unknown
- ☐ Victorian
- ☐ Yurt
- ☐ Other

### View Description
- ☐ Bay
- ☐ Bridge
- ☐ Canyon
- ☐ City Lights
- ☐ Court / Cul-de-sac
- ☐ Forest / Woods
- ☐ Garden / Greenbelt
- ☐ Golf Course
- ☐ Greenbelt
- ☐ Hills
- ☐ Lake
- ☐ Marina
- ☐ Mountains
- ☐ Neighborhood
- ☐ Ocean
- ☐ Orchard
- ☐ Other Water
- ☐ Park
- ☐ Pasture
- ☐ Ridge
- ☐ River / Stream
- ☐ Valley
- ☐ Vineyard
- ☐ Water
- ☐ Waterfront
- ☐ None
- ☐ Other

## COMMUNITY INFO

### Is Property in a Community?*
- ☐ Yes
- ☐ No

### If Yes, Community Name

### # of Units in Community

### Community Amenities
- ☐ Additional Storage
- ☐ BBQ Area
- ☐ Basketball Court – Indoor Half
- ☐ Beach Rights
- ☐ Billiard Room
- ☐ Boat Dock
- ☐ Bowling Alley
- ☐ Cabana
- ☐ Car Wash Area
- ☐ Club House
- ☐ Common Utility Room
- ☐ Community Pool
- ☐ Community Security Gate
- ☐ Community TV Antenna
- ☐ Concierge
- ☐ Conference Facilities
- ☐ Door Person
- ☐ Elevator
- ☐ Exercise Course
- ☐ Game Court (Indoor)
- ☐ Game Court (Outdoor)
- ☐ Garden / Greenbelt / Trails
- ☐ Golf Course
- ☐ Gym / Exercise Facility
- ☐ Organized Activities
- ☐ Playground
- ☐ Putting Green
- ☐ Recreation Room
- ☐ Rooftop Deck
- ☐ RV / Boat Storage
- ☐ Sauna / Spa / Hot Tub
- ☐ Tennis Court / Facility
- ☐ Trash Chute
- ☐ None
- ☐ Other

### Community Restrictions*
- ☐ Age – No Restrictions
- ☐ Board Approval
- ☐ Family Park
- ☐ Guest Restrictions
- ☐ Height Restrictions
- ☐ HOA Rental Restrictions
- ☐ Neighborhood Approval
- ☐ No Waterbeds
- ☐ No Parking Restrictions
- ☐ Pets – Allowed
- ☐ Pets – Cats Permitted
- ☐ Pets – Dogs Permitted
- ☐ Pets – Not Allowed
- ☐ Pets – Number Restrictions
- ☐ Pets – Other
- ☐ Pets – Restrictions
- ☐ Pets – Rules
- ☐ Retirement Community
- ☐ Senior Community
- ☐ Senior Community (1 Resident 55+)
- ☐ Senior Community (55+)
- ☐ Senior Community (62+)
- ☐ Senior Community (65+)
- ☐ None
- ☐ Other

### Is there an HOA?*
- ☐ Yes
- ☐ No

### If Yes, HOA Name

### HOA Phone #

### HOA Fee ($)  

### HOA Fee Frequency
- ☐ Monthly
- ☐ Quarterly
- ☐ Semi-Annually
- ☐ Annually

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## COMMUNITY INFO (continued)

### HOA Fee Covers
- Basic Telephone
- Cable / Dish
- Common Area Electricity
- Common Area Gas
- Decks
- Door Person
- Electricity
- Exterior Painting
- Fencing
- Garbage
- Gas
- Golf
- Heating
- Hot Water
- Insurance
- Insurance – Common Area
- Insurance – Earthquake
- Insurance – Flood
- Insurance – Hazard
- Insurance – Homeowners
- Insurance – Liability
- Insurance – Structure
- Landscaping / Gardening
- Maintenance – Common Area
- Maintenance – Exterior
- Maintenance – Exterior
- Maintenance – Road
- Maintenance – Unit Yard
- Management Fee
- Organized Activities
- Pool, Spa, or Tennis
- Recreation Facility
- Roof
- Security Service
- Sewer
- Unit Coverage Insurance
- Water
- Water / Sewer
- None
- Other

### HOA Docs
- Article of Incorporation
- Bylaws
- Assoc. Membership Pre-appr Req’d
- CC&RS
- Budget
- Financial Statement
- Minutes
- No Association Docs Available
- Reserve Study
- Rules & Regulations
- Other

<table>
<thead>
<tr>
<th>HOA Transfer Fee ($)</th>
<th>HOA Document Fee ($)</th>
<th>Builder Name</th>
<th>Tract Name</th>
</tr>
</thead>
</table>

### Is this a New Construction?*
- Yes
- No
- Completed
- Completed – Never Occp
- Existing
- New Construction
- New – To Be Built
- Proposed
- Under Construction

### Estimated Completion Date

### Price Range (Low)

### Price Range (High)

## MARKETING & PHOTOS

*Please email your photos within 72 hours to support@mlslistings with the address of the property in the Subject Line*

<table>
<thead>
<tr>
<th>Branded Virtual Tour URL</th>
<th>Unbranded Virtual Tour URL</th>
<th>Branded 3D Tour URL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branded 3D Tour URL</td>
<td>Unbranded Drone Tour URL</td>
<td>Unbranded 3D Tour URL</td>
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</table>

<table>
<thead>
<tr>
<th>Branded Additional Tour URL</th>
<th>Unbranded Additional Tour URL</th>
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</thead>
</table>

**Public Remarks (up to 1,000 Characters)**
# RESIDENTIAL LISTING INPUT FORM

## MARKETING & PHOTOS (continued)

<table>
<thead>
<tr>
<th>Do you want this listing posted on Consumer Websites?*</th>
<th>Allow VOW-IDX-AVM*</th>
<th>Allow VOW-IDX Comments*</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Yes</td>
<td>☐ Yes</td>
<td>☐ Yes</td>
</tr>
<tr>
<td>☐ No</td>
<td>☐ No</td>
<td>☐ No</td>
</tr>
</tbody>
</table>

### Public Listing Address Format*  
- ☐ Show Full Address  
- ☐ Show Street City Zip  
- ☐ Show City Zip Only

## FOR AGENTS

### Cooperating Broker Commission*  
- $  or %

### Dual Variable?  
- ☐ Yes  
- ☐ No

### Private Remarks (up to 1,000 Characters)

<table>
<thead>
<tr>
<th>Listing Service</th>
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</thead>
<tbody>
<tr>
<td>☐ Full Service</td>
</tr>
<tr>
<td>☐ Limited Service</td>
</tr>
<tr>
<td>☐ MLS Entry Only</td>
</tr>
<tr>
<td>☐ Restricted</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Listing Type*</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Exclusive Agency</td>
</tr>
<tr>
<td>☐ Exclusive Right to Sell</td>
</tr>
<tr>
<td>☐ Exclusive Right to Sell with Reservations</td>
</tr>
<tr>
<td>☐ Open</td>
</tr>
<tr>
<td>☐ Probate</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hazard Disclosures*</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Fire Zone</td>
</tr>
<tr>
<td>☐ Flood Zone – See Report</td>
</tr>
<tr>
<td>☐ Hazardous Waste Area</td>
</tr>
<tr>
<td>☐ Hillside</td>
</tr>
<tr>
<td>☐ Lead Base Disclosure</td>
</tr>
<tr>
<td>☐ NHDS Report</td>
</tr>
<tr>
<td>☐ Natural Hazard Disclosure</td>
</tr>
<tr>
<td>☐ None</td>
</tr>
</tbody>
</table>

### Other Disclosures
- ☐ Agent has Financial Interest  
- ☐ Agent has Not Inspected Property  
- ☐ Agent Related to Seller  
- ☐ Agricultural Zone  
- ☐ Building Permit  
- ☐ Certain Fixed Real Property Excluded  
- ☐ Coastal Jurisdiction  
- ☐ Corporate Ownership  
- ☐ Estoppel Certificate  
- ☐ First Right of Refusal  
- ☐ Fixer – Handyman Special  
- ☐ Foreclosure / Short Sale  
- ☐ Historical Preservation District  
- ☐ Home Warranty – Split 50/50  
- ☐ Home Warranty – Yes  
- ☐ Leased Land  
- ☐ Mello-Ross  
- ☐ Pending Litigation – Yes  
- ☐ Pool / Spa Inspection  
- ☐ Property Inspection  
- ☐ Rent Control  
- ☐ Rental Restrictions  
- ☐ Road Maintenance Agreement  
- ☐ School District Under Court Ruling  
- ☐ Seller is Licensed Real Estate Agent  
- ☐ Sewer Lateral Inspection  
- ☐ Subject to 1031 Tax Exchange  
- ☐ Termite Report  
- ☐ Timber Production Zone  
- ☐ Tree Ordinance  
- ☐ Underground Storage Tank  
- ☐ Water Test Logs  
- ☐ Well Production Log  
- ☐ None  

<table>
<thead>
<tr>
<th>Disclosure URL</th>
<th>Is this a Green Rated home?</th>
</tr>
</thead>
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<tr>
<td></td>
<td>☐ Yes  ☐ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is there a TIC Agreement?</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Yes  ☐ No  ☐ Unknown</td>
</tr>
</tbody>
</table>

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### FOR AGENTS (continued)

**Property is Occupied by***

- [ ] Call Agent
- [ ] Manager
- [ ] Owner
- [ ] Tenant
- [ ] Vacant

### Showing Contact Name

<table>
<thead>
<tr>
<th>Showing Contact Phone</th>
<th>Gate Code (if any)</th>
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<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Showing Instructions*

- [ ] 24-Hour Notice Required
- [ ] Appointment Only
- [ ] Call First
- [ ] Call Listing Agent
- [ ] Call Manager
- [ ] Call Owner
- [ ] Call Tenant
- [ ] CBS Restricted – Call LA
- [ ] Do Not Disturb Occupants
- [ ] Do Not Direct
- [ ] Do Not Show
- [ ] Gate Code – Call LA
- [ ] Go Directly
- [ ] Key in Listing Office
- [ ] LA Must Be Present
- [ ] Leave Card
- [ ] Lockbox
- [ ] Lockbox Location – See Remarks
- [ ] Lockbox – None
- [ ] Lockbox – Other
- [ ] Lockbox – Supra iBox
- [ ] Lockbox – Supra iBox Bluetooth
- [ ] Lockbox – Supra iBox Bluetooth LE
- [ ] Lockbox – None
- [ ] No Sign
- [ ] Non-Disclosure Required
- [ ] Pets – See Remarks
- [ ] Restricted Hours
- [ ] Security System
- [ ] See Remarks
- [ ] Subject to Inspection
- [ ] None
- [ ] Other

### Additional Showing Instructions (up to 150 Characters)


### OPEN HOUSE

<table>
<thead>
<tr>
<th>Date</th>
<th>Starts At</th>
<th>Ends At</th>
<th>Hosted By</th>
</tr>
</thead>
</table>

### Remarks (up to 250 characters)


### PROPERTY TOUR

<table>
<thead>
<tr>
<th>Date</th>
<th>Tour Sponsor</th>
<th>Tour Name</th>
</tr>
</thead>
</table>

### Remarks (up to 78 characters)


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# RESIDENTIAL LISTING INPUT FORM

## LISTING CONTACT INFO

<table>
<thead>
<tr>
<th>Listing Agent Full Name*</th>
<th>License #</th>
<th>Phone*</th>
<th>Listing Agent Email*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listing Office Name*</td>
<td>List Office Code</td>
<td>Office Phone*</td>
<td></td>
</tr>
<tr>
<td>Co-Listing Agent Full Name (if applicable)</td>
<td>Co-Agent License #</td>
<td>Co-Agent Phone</td>
<td>Co-Agent Email</td>
</tr>
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<td>Co-Listing Office Name</td>
<td>Co-List Office Code</td>
<td>Co-List Office Phone</td>
<td></td>
</tr>
<tr>
<td>If Comp Only, Selling Agent Full Name*</td>
<td>Selling Agent License #</td>
<td>Selling Agent Phone</td>
<td>Selling Agent Email</td>
</tr>
<tr>
<td>Selling Office Name</td>
<td>Selling Office Code</td>
<td>Selling Office Phone</td>
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</tr>
<tr>
<td>Co-Selling Agent Full Name</td>
<td>Co-Selling Agent Office Name</td>
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<td></td>
</tr>
</tbody>
</table>

* indicates Required fields

## SIGNATURES

Broker hereby certifies that she/he has a valid written agreement pertaining to the above property executed by all of the sellers and which meets all the requirements of law including the California Civil Code Section 1086-1090.

<table>
<thead>
<tr>
<th>Listing Agent’s Signature Date</th>
<th>Seller’s Signature Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Broker/Participant’s Signature Date</td>
<td>Seller’s Signature Date</td>
</tr>
</tbody>
</table>